



Kaitiaki Kindergartens

Operational Policies

7.12 Smoke and Vaping Free Policy

Classification: Health and Safety
Applies to: All Staff
Approved by: General Manager

Date: February 2021
Review Date: February 2023

Purpose:

To ensure that the requirements of the Smoke-free Environments Act 1990 are complied with at all Association services.

References:

- Smoke-free Environments Act 1990
- Smoke-free Environments and Regulated Products (Vaping) Amendment Act 2020
- Education (Early Childhood Services) Regulations 2008.

Definition:

- Kaitiaki Kindergartens – is referred to as 'The Association'
 - Head Teachers and Centre Managers – are referred to as Service Leaders
 - Kindergartens and Early Learning Centres – are referred to as services
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Policy

The Association undertakes:

- To promote an environment that is safe and healthy for children, employees and visitors
- To protect its employees from smoking or vaping emissions in their workplace
- To provide a positive example to children
- A smoke-free and vape-free environment demonstrates that the Association promotes good health habits, protects the health of children, staff and visitors and works to reduce the risk of fire.

Procedures

1. Services **must** display signage indicating that the service is a smoke-free and vape-free environment.
 2. Smoking or vaping is not permitted at any time in or within sight of the Association's buildings or grounds.
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3. Any individual or group wishing to hire the kindergarten grounds or buildings shall be informed of the conditions of this policy.
4. All employees and whānau shall respect the Association's Smoke and Vaping Free Policy when on excursions. No employee or whānau shall smoke or vape within the view of the children at any time.
5. Complaints in relation to this policy shall be made in accordance with the Smoke-Free Environments Act 1990 and the Smoke-free Environments and Regulated Products (Vaping) Act 2020, and directed to the Association's General Manager.

Signed:

General Manager

Date:

29/7/21

Endorsed by

Signed:

President of the Board

Date:

29/7/21