



Board Recruitment Document

Are you passionate about the Kindergarten and Early Learning Centre experience? Then consider a position on the Northern Auckland Free Kindergarten Association t/a Kaitiaki Kindergartens Board in 2026

Having a strong passionate board is pivotal to the success of our kindergarten and early learning services. To achieve this, we are calling for nominations for board members.

Who is Northern Auckland Free Kindergarten Association (t/a Kaitiaki Kindergartens)?

Kaitiaki Kindergartens is a not-for-profit association that encompasses 14 kindergartens. There are six kindergartens located in the East Coast Bays area, four in the Hibiscus Coast / Whangaparāoa area and kindergartens in Warkworth, Waimauku, Parakai and Hobsonville Point. Our goal is to provide a quality early childhood education experience for children in partnership with families, whanau and communities.

How does the board support the kindergartens and early learning centre?

As an association Kaitiaki Kindergartens is governed by a Board who govern the strategic direction of the Association.

The **Board** is elected by its members (parents) to govern the Association. The Board, in consultation, sets the strategic direction of the association, implements policies and appoints the Chief Executive. The Chief Executive runs the day-to-day operation of the association including strategic development, property management, finances and providing support and opportunities for professional development for staff members.

Why do we need new Board Members?

Members with children at our services help strengthen the ongoing continuity of the Association and are a vital link between the Board and the community it serves. Community members with an interest in the association are also invited for nomination.

2 board members are now up for re-election.



Who would we like to see on the board?

Anyone who is passionate about kindergartens and early childhood education.

A background in any of the following areas would also be useful but not essential: law, accounting, business management, marketing, property, sustainability, risk management or health and safety.

How much time will I have to commit?

Board meetings are held every month for approximately 2-3 hours. These meetings are held at the Kaitiaki Kindergartens Support Office in Albany or Online as required. During these meetings a wide range of items are discussed such as policies, finances, strategic development, building projects and risk management.

How will I benefit from being on the Board?

Being a board member is a wonderful opportunity to give back to your local community, be a voice for your kindergarten or early learning centre, as well as being a rewarding experience. It is also an opportunity to develop new skills and gain experience for those interested in school boards going forward.

Reimbursements

Board Members are reimbursed for any costs that occur due to Board duties including travel.

Nominations

If you would like to be nominated for the Board, please complete the nomination form, produce a short biography outlining your experience and interest to be included with your nomination form. Send nomination to info@kaitiakikindergartens.org.nz

Please note nominations must be received by close at 5.00pm on **Friday, 16th October 2026** at the Kaitiaki Kindergartens Support office. Nomination forms are available by contacting Tara Solomon (contact details above) and at the kindergarten.

